

Action Planning Template

(Birth-6 years)

This **Action Planning Template** is designed to help you in the ongoing development of your practice, either individually or as part of a team. You might find the template most useful after working with materials in

- the Practice Guide at aistearsiolta.ie,
- the Siolta Quality Framework at siolta.ie,
- the Aistear Curriculum Framework at ncca.biz/Aistear/

Age group of children

Date Action Plan started

Practitioner responsible for the Action Plan

Standard, pillar or guideline for practice focused on

Date for Action Plan review

Outline the changes you plan to make to your practice

Resources and Supports needed

Practitioners involved

Date changes made by

Date of review

DD/MM/YY

Practitioners involved in review

What changes have you made/are you making?

What impact are these changes having on children's experiences?

What is working well? What are the challenges? What will you do differently in the future?

Follow-up action (if needed)

Are further resources and supports needed?

Date for further review

DD/MM/YY